

REGULAR MEETING  
KAYCEE TOWN HALL  
May 14, 2024  
7:00 P.M.

**Present:** Mayor: Barry Gehrig. Council: Tom Knapp, Kelsey Anderson, Audrey Davis, and Jennifer Lompe. Law Enforcement: Deputy Ken Richardson and Sheriff Rod Odenbach. Clerk: Kristen LeDoux. Attorney: Barry Crago. Public Works: Sara Portwine. Public: Commissioner Jeff Shelley, Bob Furnival, and Toby Carrig (Johnson County Tourism).

Mayor Gehrig called the regular meeting to order at 7:00 p.m.

**MAINTENANCE REPORT:** Ms. Portwine gave the monthly maintenance report. The new sewer curtain has been delivered. Midco will complete installation in the next fiscal year. The new garbage cans have arrived. There are two water leaks that need to be repaired. The first lead and copper inventory due date is October. The Council discussed ways to complete the inventory.

**LAW ENFORCEMENT:** Deputy Ken Richardson gave the report for April and entertained questions from the Council. Sheriff Odenbach stated that the department is currently short staffed. It will be difficult to provide the same coverage during this time. The contract conditions will be revisited if there is an ongoing shortage.

### **NEW BUSINESS:**

**Johnson County Tourism Association:** Mr. Toby Carrig presented the Council with the new banners for Nolan Avenue. The banners will be displayed on light posts for the summer months. Mr. Carrig also updated the Council regarding the promotion of tourism in Johnson County.

**Poppy Month Proclamation:** Mayor Gehrig proclaimed the month of May as Poppy Month.

**Arbor Day Proclamation:** Mayor Gehrig proclaimed May 7<sup>th</sup> as Arbor Day for 2024.

**Contract Labor:** The Council and Ms. Portwine discussed options for contract water, sewer, and garbage services when she leaves employment at the end of May. Mayor Gehrig and Ms. Portwine will meet when she has more information.

Restaurant Liquor License: The Council discussed the application from Bunkhouse Bakery LLC. The public hearing will take place on May 28<sup>th</sup> at 7:15 p.m. The current ordinance will need to be updated to reflect a restaurant liquor license and the associated fee. Councilwoman Lompe moved to approve a \$1,000.00 annual fee for restaurant liquor licenses. Councilman Knapp seconded. Motion carried.

Ordinance 2024.01 1<sup>st</sup> Reading: Ordinance 2024.01 is an ordinance for the FYE 25 Budget. Councilwoman Lompe moved to approve Ordinance 2024.01 as presented on first reading. Councilman Knapp seconded. Motion carried.

Election Judge Compensation: The Town has previously paid Election Judges \$100.00/day. That amount is no longer minimum wage or above as is required. Councilwoman Lompe moved to increase the payment to \$150.00/day. Councilwoman Davis seconded. Motion carried.

Updates/Correspondence:

- The Friends Feeding Friends Food Box has not been well maintained. Food items have been placed on the ground attracting pests. The Council agreed to move the box to the other end of the Red Wall Community Center where there is more traffic.
- There has been a complaint regarding a community member's dead tree leaning over another building. Mr. Crago advised that the issue is between property owners.
- Mr. Rodriguez has contacted Mayor Gehrig regarding water service outside of town limits.

**OLD BUSINESS:** None.

**LEGAL ISSUES:** Mr. Crago will continue working on a liability waiver for items placed on town property.

**MINUTES:** Councilwoman Lompe moved to approve the minutes from the April 23<sup>rd</sup> regular meeting as presented. Councilwoman Anderson seconded. Motion carried.

**TREASURER'S REPORT:** Ms. LeDoux presented the Council with a year-to-date financial report. Councilman Knapp moved to approve the treasurer's report as presented. Councilwoman Lompe seconded. Motion carried.

**Approval of Bills:** The following bills were audited and approved for payment: AT&T, Utilities - \$55.29; Atlas Premier Service, Rental/Lease - \$64.24; Blue Cross Blue Shield, Group Insurance - \$3,142.80; Crago Law Offices, Contract Labor - \$525.00; Energy Laboratories, Testing - \$125.00; Engineered Textiles, Repairs/Maintenance - \$23,748.00;

Ferguson Waterworks, Supplies/Repairs/Maintenance - \$1,070.00; Great America Financial Services, Rental/Lease - \$145.00; Marianne Knapp, Contract Labor - \$600.00; Powder River Energy Corporation, Utilities - \$2,479.00; Powder River Heating and AC, Repairs/Maintenance - \$2,950.75; VISA, Short-Term Liability - \$1,455.44.  
Councilwoman Davis moved to approve the bills as presented. Councilwoman Lompe seconded. Motion carried.

**Adjournment:** With no further business the regular meeting was adjourned at 8:20 p.m.

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Barry Gehrig, Mayor

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Kristen LeDoux, Town Clerk